

SMALL-GROUP WORKSHOP ANNOUNCEMENT

The Family and Medical Leave Act (FMLA) - are these six words a source of frustration for you? If so, you are not alone. Employers routinely cite the FMLA as one of their most difficult administrative challenges.

Let The Employers Council help you overcome this frustration. Join us for a small-group, interactive workshop that will clarify and simplify your company's FMLA administration. Knowledgeable Council staff will walk attendees through a step-by-step FMLA procedure guide, which incorporates recent legislative and regulatory changes. Attendees will then apply this guide to resolve real-life FMLA scenarios. Topics to be covered include:

- ▶ Criteria an employee must meet to be eligible for FMLA leave
- ▶ Qualifying reasons for FMLA leave
- ▶ What constitutes a serious health condition under the FMLA
- ▶ Employer designation obligations
- ▶ Types of leave employees can take (block, intermittent, or reduced-schedule leave)
- ▶ Running an employee's paid time off concurrently with FMLA leave
- ▶ Employee reinstatement rights



Who should attend: Any human resource professional, benefits administrator or other company manager who needs an introduction to or basic refresher on FMLA administration. **Small-group workshops are limited to 13 attendees and are for Council members only.**

Certification: This program is approved for 2.0 general recertification credit hours toward PHR, SPHR, and GPHR recertification through HR Certification Institute.

<p>Where: The Employers Council 175 W 200 S #2005, SLC, UT</p> <p>Cost: \$69 per Council member</p>	<p>When: Wednesday, August 11, 2010</p> <p>Workshop: 8:00 - 10:00 a.m. Registration & continental breakfast: 7:45 - 8:00 a.m.</p>
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<p>REGISTRATION INFORMATION:</p> <p>Name _____</p> <p>Name _____</p> <p>Name _____</p> <p>Company _____</p> <p>Address _____</p> <p>City/State/Zip _____</p> <p>Phone _____ Fax _____</p> <p>E-mail Address(es) of person(s) to receive reminder: _____ _____ _____</p>	<p>PAYMENT METHOD:</p> <p>Cost: \$69 per Council member (Council members only)</p> <p><input type="checkbox"/> Check Enclosed</p> <p><input type="checkbox"/> Bill Me</p> <p><input type="checkbox"/> Charge Credit Card</p> <p><input type="checkbox"/> Visa <input type="checkbox"/> Master Card <input type="checkbox"/> Amer Exp <input type="checkbox"/> Discover</p> <p>Credit Card # _____</p> <p>Expiration Date _____</p> <p>Name on card _____</p> <p>Signature _____</p> <p style="font-size: small; text-align: center;">Refund given if cancellation is received at least one week prior to workshop</p>
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Register for FMLA in the Real World: Basic Administration Procedures by:

E-mail: info@ecutah.org	Mail: The Employers Council
Fax: 801-364-8915	175 W 200 S, Suite 2005
Phone: 801-364-8479	Salt Lake City, UT 84101

* The use of this seal is not an endorsement by HR Certification Institute of the quality of this program. It means that this program has met HR Certification Institute's criteria to be pre-approved for recertification credit.